# Enterprise Education and Research Project Fund

### Application form for project funding 2019/2020

### DEADLINE – Midnight, MONDAY 20th May 2019

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| This application form should be completed as concisely as possible. The boxes can be expanded as necessary. All applications must use the headings listed below. Please do not delete any sections.  Once your application form has been completed and signed off as required, please forward an electronic copy of this form to [**lynn@enterprise.ac.uk**](mailto:lynn@enterprise.ac.uk) by midnight Monday 20th May. All submissions will be acknowledged by email.  Hard copies are not required at the time of submission but will be requested from successful candidates before any payment is made.  Late applications will not be accepted.   |  |  | | --- | --- | | **Key dates:** Applications open | week commencing March 25th 2019 | | Applications close | Midnight Monday 20th May 2019 | | Enterprise Education & Research Panel selection | During June 2019 | | Applicants are notified of results | Early July 2019 | | Funding commences | 1st August 2019 | | Funding ends | 31st July 2020 | | Dissemination of outcomes: | IEEC2020, Sept 2020 | | Impact report due | 31st July 2021 | |

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| **1. Title of the project** |  |

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| **2. Summary of project** | **Please give a brief summary of the planned project suitable for publication on the EEUK website if your project is funded (100 words).** |
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| **3. Lead applicant** |  |
| Name  Organisation  Current Post  Contact email Address  Tel. Number |  |

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| **4. Project Team** | **Who are the other members of the project team?**  If there are more than two other members please keep adding to this section | | |
| Name  Post  Organisation  Name  Post  Organisation |  | | |
|  | **Briefly describe the role of each project team member (100 words)** | | |
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| **5. EEUK Aims** | | | **Please indicate how the project will contribute towards attaining at least three of the aims of EEUK** | |
| Indicate applicable aims | | | • To increase the scale, scope and effectiveness of enterprise education initiatives (curricular and/or extra-curricular) delivered by members of Enterprise Educators UK  • To develop new areas of applied enterprise education which link with the national focus on the needs of the economy and employers  • To encourage more inter-faculty/department enterprise education  • To underpin the curriculum with research in new and developing approaches to embedding enterprise education in the curriculum  • To provide evidence of the effectiveness and impact of enterprise education  • To provide mentoring of early career enterprise educators by more experienced staff | |
|  | | | **Narrative [up to 100 words]** | |
| **6. EEUK Priority themes** | | **Please indicate how the project will contribute towards a selected EEUK priority theme** | | |
|  | | **Themes for 2019-20:**   * Contributing to the Knowledge Exchange Framework (KEF) agenda, in the Local Enterprise Partnership (LEP) context [where applicable in England] * Internationalising enterprise education and partnerships in the context of Brexit * Social innovation, enterprise, community engagement * Enterprising learning in Further/Higher apprenticeships and vocational education (including FE/HE collaboration) * Innovative approaches & applications of using conceptual and policy frameworks in enterprise / entrepreneurship education, such as EntreComp; effectuation; Design Thinking. * OR another clearly identified key economic, educational or social policy area. | | |
|  | | **Narrative [up to 100 words]** | | |

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| **7.Deliverables** | **What are the principal deliverables and outputs from the project?**  What will be produced, and when?  Please note that these should reflect the specific aims of the awards as detailed in the summary document  **The deliverables are contractually binding and can only be varied by written agreement with EEUK**  Form continues… |
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| **8. Method and project plan** | **Please outline how you plan to achieve your deliverables. Include a workplan, including start and end dates for each stage of the project.** |
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| **9. Impact** | **Explain how you plan to evaluate and measure your impact in the field. Will this have a local, national or international reach?** |
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| **10.**  **Engagement &**  **Dissemination** | **It is a requirement that findings / outputs / outcomes of the project will be made available to the wider enterprise education community.**  **Please provide your plan for engaging with the EntEd community and sharing your work to support further adoption. This may be achieved via, for example:**   * **the EEUK website** * **EEUK Enterprise Exchange events** * **the ETC Toolkit** * **Other events such as the Community of Interest for Research in Enterprise Education (EEUK and ISBE REntED collaboration)** * **via a 45 minute session at the International Entrepreneurship Educators Conference in September 2020 (IEEC2020)** * **Online videos** * **Open access media including journals and institutional repositories.**   **Please confirm how the findings / outputs / outcomes will be made available in a suitable format for dissemination via the channels identified above.**  Form continues… |
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| **11. Other Funding** | **Have you applied for other funding in relation to this project? YES / NO**  **(Please delete as appropriate)** |
|  | **If YES, please list all applications stating the type of funding, the name of the organisation, the date of the application, the amount applied for/received and/or the date of the outcome.** |
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| **12. Project Budget** | **Please list all items required for the project for the duration of the funding.** | |
| **Pay cost**  **(personnel)** | **-**  **-**  **-**  **-**  **Total pay: £** | |
| **Travel** | **-**  **-**  **-**  **-**  **Total travel: £** | |
| **Equipment &**  **others** | **-**  **-**  **-**  **-**  **Total equipment & others: £** | |
|  | **TOTAL COSTS: £** | |
| **How much funding is requested for this project?**  **If additional funding is secured/being sought please provide details below:** | | **£** |

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| **Briefly explain why the pay costs, travel, items of equipment and other miscellaneous items requested (see table above) are necessary for the project.** |
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| **Lead applicant to discuss the project budget**  **with the relevant Finance Officer** |

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| **Lead Applicant to obtain the necessary appropriate signatures** | |
| **AGREEMENT** | **SIGNATURE** |
| I confirm that the information submitted in this proposal is complete and correct and that this project will be conducted in accordance with The University Ethics Policy. | **Lead Applicant:** ……………………………  **Signature:** …………………………………………….… |
| Having discussed this project budget with the applicant I confirm the detailed costs have been checked. | **Finance Officer: ………….…………………………**  **Signature: …………………………………………….…** |
| Having discussed this proposal with the applicant I confirm that the research project fits within the current Faculty / Service Plan and priorities.  If it is a cross faculty / service project, or involves more than one faculty / service signatures must be obtained from BOTH areas. | **On behalf of the Faculty / Service**  **Name:** …………………………….…………..….……  **Signature:** ………………………….…………….….  **Post: Dean / Director of Faculty / Service**  (please delete as appropriate) |
| **On behalf of the Faculty / Service**  **Name:** ……………………………….…….…….……  **Signature:** ……………………….………………….  **Post: Dean / Director of Faculty / Service**  (please delete as appropriate) |

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| **Additional comment from the Dean of Faculty (optional)** |

# Thank you for completing this form.

# Now please forward an electronic copy to [lynn@enterprise.ac.uk](mailto:lynn@enterprise.ac.uk)