



Guidance: Letter of support

You have been invited to support an application to EEUK Fellowship Award.

Thank you for supporting the applicant. You have been personally asked to support this application as you represent either a current line manager or are responsible for their personal development planning through your role.

The applicant will share with their **short action plan** (taken from Section 4 of their application) which will outline their staff development goals (most likely written in short statements, as SMART objectives to indicate timescales etc). You are invited to read this (and discuss/amend as appropriate) and provide a letter of support for inclusion in their submission. This letter of support forms a key part of their individual application to become an EEUK Fellow. Please, where possible:

- use headed/institutional letter head
- indicate your role/relationship to the applicant (as client/stakeholder/customers to confirm status)
- length of time you have known the applicant (no minimum period is required)
- sign and date the letter

What information should you seek to include?

You are providing a short letter which seeks to **confirm the action plan** which concludes their personal application. You are also asked to provide written assurance that the applicant is an **enterprise educator** and where possible including relevant professional details such as where the applicant has worked/is working currently and where possible, confirm their suitability to apply under their chosen pathway (one of the following):

- Academic: Plan and deliver effective enterprise and entrepreneurship education curricula
- Influencer: Build collaborative relationships with learners, educators and other stakeholders
- Practitioner: Motivate and inspire learners to inspire to promote enterprising and entrepreneurial mindsets, behaviours and skills

Who are Enterprise Educators UK?

EEUK has a clear purpose: *to enable excellence in enterprise education*. We achieve this by connecting educators and practitioners, so they learn from each other and are inspired to increase the scale, scope and effectiveness of their enterprise and entrepreneurship education and practice. We enable our members to share and exchange good practice. To achieve this we provide research funding, bursaries, practical resources, tools and techniques. Our members and extended global network connect and share practice through our international conference (IEEC), Enterprise Exchange events, webinars, ETC Toolkit and forum. Celebrating the impact of enterprise education is also important and is achieved through the National Enterprise Educator Awards and our Impact Showcase. See www.enterprise.ac.uk