Enterprise Educators UK

Enterprise Education Research Project Fund (EERPF)

The 11th call for bids to the EERPF is now open

The Enterprise Education and Research Project Fund (EERPF) was launched by the Board of Enterprise Educators UK (EEUK) in 2011 and has run every year since. The 11th call is now open to applications from EEUK Further Education and Higher Education members. The two key principles of EERPF are to: -

1. Support the creation and evaluation of enterprise education materials and resources for publication to all EEUK members. Aligned to EERPF categories A, B & C (see below)
2. Facilitate exploratory and/or impactful research which adds to our knowledge and understanding of enterprise education and addresses the needs of the enterprise education community. Aligned to EERPF categories B & C (see below).

Staff (EEUK Associates) from fully paid-up EEUK member organisations are invited to bid for EERPF funding. EEUK are looking to award funding to members who demonstrate their understanding and commitment to the principles of EERPF and align their bid to *one of the three EERPF categories shown below: -

A. **Project**: A project can be undertaken by any EEUK Associates
B. **Exploratory research**: This type of research should be undertaken by any EEUK Associates who are curious about research/who has never undertaken research before and/or an early career researcher
C. **Impactful research**: This type of research should be undertaken by any EEUK Associates who are experienced researchers.

Please note:

I. *We will also award funding within each category to members who can demonstrate capacity building through collaboration between any of the following types of enterprise educators - practitioners, influencers and academics (first time researchers, early career researchers and experienced researchers)
II. Successful completion of EERPF can be utilised as evidence to support an EEUK Fellowship application.

Applicants are invited to submit single organisation bids of any size up to £5,000. Collaborative bids from no more than three member organisations are permissible and may request up to a maximum of £7,500. Only one bid per organisation can be funded in any award year and the funding will be paid to the lead institution only. The total fund award available for the 11th call is £25,000.

Details of the projects that are being funded in the current academic year can be found here https://www.enterprise.ac.uk/develop/eerpf/

The closing date for applications is **Tuesday 1st June 2021 at midnight (no later),** with notifications of awards given towards the end of June. The application form is attached with this document. The completed application must be sent electronically to lynn@enterprise.ac.uk

Enterprise Educators UK

Digital signatures are permissible and all submissions will be acknowledged by email. Hard copies are not required at the time of submission but may be requested from successful candidates before any payment is made. Any queries regarding the bidding process should be directed to Kate Beresford, kate@enterprise.ac.uk in the first instance.

Bids will be reviewed by a panel convened by the Chair of Enterprise Educators UK and judged against the following five judging criteria: -

Judging Criteria

1. Alignment with the aims of EEUK: indicate at least 3 aims to which either the project, exploratory research or impactful research will make a significant contribution: -
   - To increase the scale, scope and effectiveness of enterprise education initiatives (curricular and/or co/extra-curriculum) that can be utilised by EEUK members
   - To develop new areas of applied enterprise education which link with the national focus on the needs of students, graduates, employers and the economy
   - To encourage more inter-faculty/department enterprise education
   - To underpin the curriculum with research in new and developing approaches to embedding enterprise education in the curriculum and/or co/extra-curriculum
   - To provide evidence of the effectiveness and impact of enterprise education
   - To provide mentoring of first time/early career enterprise educators by more experienced staff.

2. How well the project will address one of the following EERPF priority themes or other another clearly identified local key economic, educational or social policy area. EEUK priority themes proposed for 2021-22 are: -
   - Contributing to the Knowledge Exchange Framework (KEF) agenda, in the Local Enterprise Partnership (LEP) context [where applicable in England]
   - Internationalising enterprise education and partnerships in the context of Brexit
   - Social innovation, enterprise, community engagement
   - Enterprising learning in Further/Higher apprenticeships and vocational FE/HE collaboration
   - Innovative approaches and applications using theoretical conceptual and policy frameworks in enterprise / entrepreneurship education, e.g. EntreComp; Effectuation; Design Thinking etc.
   - Incorporating and embedding Equality, Diversity and Inclusivity (EDI) policies within enterprise education delivery
   - The value and benefits of enterprise education for both the HEI or FE institutions and their students
   - Sustainability (ethical or planetary) and its relationship with enterprise education
   - Locally identified key economic, educational or social policy area applicable to your institution
   - Developing new, creative, innovative approaches to delivering enterprise education on line and/or at a distance.

3. The bid submission must demonstrate effective management, timelines and completion of the proposed methodology to be able to deliver the stated EERPF outcomes.

4. Effectiveness of the proposed dissemination plan.

The bid submission must include a plan for making the findings and outputs of the project available to the EEUK members in a transferable format which they can use. This must include: -

- Presenting a 45 minutes session at IEEC 2022
- Producing useable resource(s) for publication on the EEUK Enhancing the Curriculum Toolkit (ETC Toolkit) http://www.etctoolkit.org.uk/
- Publication on the EEUK website

Plus at least one other from one of the following options below: -

- Contributing at an EEUK Enterprise Exchange Event
- Contributing at ISBE/EEUK Community of Interest in Research in Enterprise Education (REntED)
- Another appropriate conference dissemination (internal or external)
- Online videos
- Open access media including journals and institutional repositories.

5. The bid submission must demonstrate realistic and effective use of the award fund, particularly, highlighted 'value added' and 'value for money' for EEUK and its membership.

Key Dates

- Applications open: Week commencing 12th April 2021
- Applications close: Tuesday 1st June 2021 at midnight (late submissions will not be accepted)
- EEUK panel deliberations: June 2021
- Award notification: July 2021
- Funding commences: From 1st August 2021
- Funding ends: 31st July 2022
- Dissemination of outcomes: September 2022 at IEEC
- Short post-project impact report (for category C research only): No later than 31st July 2023 (See Terms and Conditions, point 8).

Award Payment Schedule

1. 40% at award notification for all categories (A, B & C)
2. 60% on completion of a satisfactory final stage report for categories A and B only. Payment for category C will be 40%
3. 20% on completion of a satisfactory impact report for category C only.

Reporting Schedule

1. First stage report - no later than 30th November 2021
2. Second stage report - no later than 31st March 2022
3. Third stage report - no later than 31st July 2022
4. Impact report – no later than 31st July 2023 (for category C only).

Terms and Conditions

1. All applicants must be employed by institutions that are fully paid-up members of Enterprise Educators UK (EEUK)
2. The EERPF category must be stated clearly within the bid submission
3. The award year runs from 1st August 2021 to 31st July 2022
4. Each single institutional award will be a maximum of £5,000. Collaborative bids from no more than three institutions is permissible and may request up to maximum of £7,500

5. Only one bid per institution can be funded per award year and the funding will be paid to the lead institution only (if part of a collaborative bid)
   a) There isn't a restriction as to the numbers of individuals (staff members) that can be involved within a bid(s)
   b) There isn't a limit to the number of entries which may be made by an institution, however, only one bid will be funded, be it as a single bid or part of a collaborative bid
6. Should an application involving two institutions be successful and one of those institutions needs to be replaced (for whatever reason); the remaining institution must inform EEUK immediately, to a) formally withdraw and return the initial funding or b) to identify and recommend a replacement institution, subject to EEUK approval
7. The total fund available for the 11th call for bids is £25,000. EEUK reserves the right to award less than this amount if the applications submitted are not deemed, by the judging panel, to be of sufficient quality
8. Board members of Enterprise Educators UK are not eligible to apply themselves. Other applicants in their organisations are eligible to apply
9. Successful applicants must agree to disseminate outcomes of the project as stipulated in point 4 of the Judging Criteria
10. Due to the nature of EERPF, EEUK will not sign non-disclosure statements. Any data or information discussed or divulged in the bid proposal and dissemination should be considered information that will enter the public realm, and applicants should not assume any right of confidentiality in any data or information discussed, divulged, or presented in any of the dissemination events
11. As previously stated, any materials produced as an outcome of any award will be made publicly available on the EEUK website. However, the Intellectual Property of any submitted ideas will remain with the applicant(s)/institution(s) (as appropriate) and any arrangements they have made with their project/research team or other previously involved parties. EEUK will not engage in any IP agreements between institutions and their project/research team. It is the responsibility of the applicants to confirm that they have the right to exploit the intellectual property contained in their submission and to take appropriate steps to protect it. EEUK is not liable for any applicant's breach of a third-party IP
12. If an applicant uses copyrighted materials and/or images from a third-party in their submissions or presentations, they must obtain permission and authorisation in advance from the owners to use this material
13. Successful applicants must produce satisfactory progress reports, adhering to the Reporting Schedule previously stipulated
14. Successful applicants for category C only, must complete a short project impact report no later than 12 months after the completion of the funding period (details of the report will be provided by EEUK)
15. Any requests for extensions must be received by EEUK in writing ahead of the stipulated Reporting Schedule dates and/or any other EERPF deadlines
16. EEUK will pay the first 40% of the funding awarded on receipt of an invoice, on or after the 1st August 2021. The final 60% of the funding will be paid on receipt of an invoice when EEUK judges that the project has been satisfactorily completed
17. Funding awards will not support full economic costing or additional salary payments to staff; only back-fill costs for staff will be supported

18. Applicants will need to contact their Faculty/Service Finance Officer to have their project expenditure signed off prior to submission
19. Only digital or 'wet' signatures are permissible when submitting the bid proposal
20. EEUK retains the right to reclaim the initial first funding payment or withhold all or part of the final payment if it is deemed that that satisfactory progress has not been made against the approved submission outcomes
21. EEUK retains the right to reject funding applications from individuals or organisations where it considers that previous EERPF project work undertaken or other EEUK commitments have not been fulfilled
22. EEUK reserves the right to reject any application or plan that is not submitted in accordance with the stated format
23. EEUK reserves the right to make any changes to the important dates and terms and conditions of the EERPF. Applicants will be sent electronic notification of any changes within a week of any changes being made
24. EEUK reserves the right to refuse to award payments to anyone found to be in breach of these terms and conditions
25. Applications made to EERPF denotes acceptance of these terms and conditions.