



## Policy, Research and Impact Committee

### Terms of Reference

#### 1. Status

The Policy, Research and Impact Committee is a sub-committee of the EEUK Board of Directors to which it reports and is accountable.

#### 2. Purpose

The principle aims of the Committee are to:

- a. Recommend policy and research priorities to the Board.
- b. Ensure that EEUK uses its policy, advocacy and research activities to have an impact with, on and for the EEUK membership
- c. Propose and support Special Interest Groups and/or Communities of Interest.
- d. Ensure that the Committee's activities support the strategic and operational objectives of EEUK.

#### 3. Key Responsibilities

In support of its purpose the Committee will:

- a. Ensure that EEUK draws on appropriate sources of expertise to identify priority areas in research, policy and advocacy.
- b. Ensure that EEUK draws on the extensive network and knowledge base of Fellows, Associates and other stakeholders in order to recruit members to Special Interest Groups and Communities of Interest with appropriate levels of expertise.
- c. Provide oversight and management of the Enterprise Education Research and Project Fund (EERPF) and any other commissioned research projects, making recommendations to the Board about associated terms and conditions.
- d. Ensure that EEUK research and policy outputs are of high quality and serve the needs of Members and Associates.
- e. Coordinate relevant dissemination and publication arising from its activities.

#### 4. Constitution

- a. The Chair of the Committee will normally be the EEUK President.
- b. Where permitted, other appointments will be based on nominations from the EEUK membership and can include nominees from other EEUK Committees and groups, excluding the Executive Committee.
- c. The Vice Chair of the Committee will be elected from and by the membership of the Committee.
- d. The Secretary of the Committee will be elected from and by the membership of the Committee.



- e. Any member of the Committee submitting an EERPF proposal or other request for funding from the Committee, must stand down from the Committee until the conclusion of the evaluation of that proposal or the completion of the funded project.

## 5. Membership

The membership of the committee shall comprise:

- a. The EEUK President (Chair)
- b. Two EEUK Directors elected by the Board, who shall not be members of the Executive Committee and will serve until the expiry of their directorship.
- c. Up to four other ordinary members who shall be EEUK Associates nominated by the membership and appointed by the Board following the recommendation of the Nominations and Representation Committee. Ordinary members will serve for three years.
- d. The EEUK Head of Policy and Practice will attend but not vote.

## 6. List of Groups and Working Parties that report to the Committee

- a. Short-term working parties formed around specific tasks, topics or campaigns of the Committee.
- b. Special Interest Groups and/or Communities of Practice overseen by the Committee.

## 7. Approval and Review

These Terms of Reference shall be approved annually by the Board of Directors.